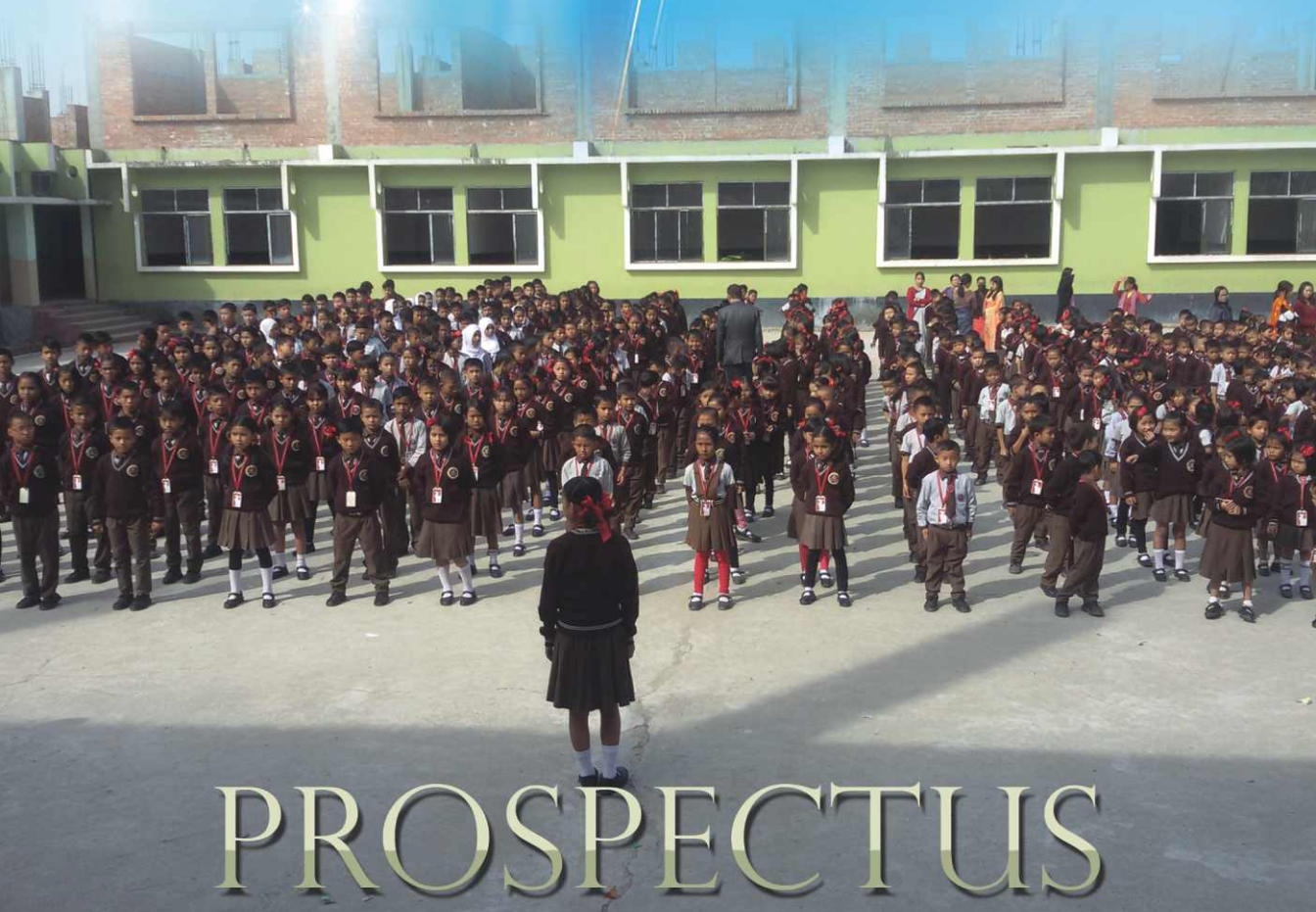




সোমসঁ চচাংসোঙ
সংস্কোঁওঁদংন ঞাংসোঁওঁসাঁ



PROSPECTUS



Tolchou Ibeton
Memorial Academy

Recognition Order No. 118 of 2016

Irabot Road, Hiyangthang, Imphal West - 795003



INTRODUCTION

TOLCHOU IBETON MEMORIAL ACADEMY was founded on 11th March 2016. The Academy is a co-educational institute and run by the Tolchou Ibeton Memorial Academy Trust, a non-profit making organisation which is committed to the cause of better education in the state of Manipur. The Academy is at present managed under the norms of the Central Board of Secondary Education (CBSE), Delhi.

The Academy is spread in the midst of lustrous green field by the side of the Mayai Lambi (Irabot Road), a state highway which originates from Imphal city down to the Sugnu Bazar in Kakching District. On the Eastern side of this state highway runs the Nambul river and beyond this small but beautiful river stands the Heibok hill range spreading northward up to the Southern part of Manipur University. It is at the top of the Northern part of this hill range, called Langthabal Kunja that the historical monument site of one time palace of Manipur is located.

On the Southern side of the Academy we can glimpse a distant view of the colourfully decorated temple of Hiyanthang Lairembi atop the hillocks. Immediate surrounding areas are green fields and small water bodies. The Academy thus stands calmly in the dale of a scenic beauty.

The academy runs from Pre-Nursery to Class X at present and is under the process for upgradation to senior secondary.



Message from Principal

Greetings

We are grateful that you have chosen this institution for building up the career of your wards. Our sole aim is to bring up the children in such a way to make them successful citizens who can contribute something to the society. Pursuing this aim, we do in style_making parents/gurdians smile, making students smile while coming to school or going back from school, or staying in the school boarding, and our TIMA team also smile while rendering their services.

God bless us all.

Principal, TIMA.

Mission & Vision of the Academy

To impart education the society demands.

To generate responsible citizen for a holistic society.

Discipline/Behaviour/Do's & Don't's

- Students should come to Academy in full uniform neat and clean.
- All students must adhere to discipline and have polite manners.
- Use of any form of intoxicants is completely prohibited and punishable leading to expulsion from the Academy.
- Parents cannot threaten/manhandle any teaching or non-teaching staff of the Academy. Any serious matter must be brought to the notice of the Principle/Manager immediately.
- Students should not indulge in cheating and unfair means in Examinations and if found shall be punished/expelled.
- Students can't leave the Academy during school hours without a written permission from the Principal.
- A student should submit leave application whenever a student is absent/is going to be absent to the class teacher/Principal as the case may be.
- Students should not draw/write anything on the walls, desks, benches. Any damage done to the property of the Academy by the students shall attract punishment including recovery of the cost of the property damaged with intimation to their parents.
- Students are not allowed to wear/use valuable ornaments or articles in the Academy and the authority of the Academy cannot be held responsible for any loss of such items (if they use).
- Students should speak in English in the Academy campus in order to encourage/improve the fluency in English communication.
- Students should not forge the signature of parents/guardians because it is a serious offence and appropriate action will be taken against such students.

Library



The academy library at present furnishes about 1000 books including Textbooks, reference books, besides periodicals, daily papers and magazines. Students have free access to the library during their leisure time. The library encourages the reading habits among the students particularly.



Computer Education

The academy has a computer laboratory well equipped with the adequate number of computers for the students. Students in batches have access to the computer laboratory with the guidance of the concerned teacher.



Games & Sports

Games and sports are the integral parts of education. The academy is looking forward to promote and develop a sporting culture by organising outdoor and indoor games from time to time.



Attendance

Regular attendance is necessary for the students. 75% attendance on the average for the students is expected failing which he/she shall not be allowed to sit for the annual examination. Absence without leave application will be considered as violation of the Academy discipline.

Admission

Admission to Pre-Nursery-KG:

Parents are to collect Admission Forms along with Prospectus on payment of necessary fees. Parents are to submit the Forms along with necessary documents as noted in the admission form of the Academy.

Admission to class I-IX:

Admission to these classes shall be subject to availability of the seats/vacancies after completion of the re-admission procedures of the old students of these classes. Students from other schools shall take an admission test in particular subjects.

Fees

- a. Academy fees and fines may be revised from time to time to meet the new requirement.
- b. Monthly fees for each academic session are to be paid on or before 10th of every month, failing which appropriate fine may be imposed thereafter.

Discipline (Attendance, Sincerity, Behaviour, Values):

Class teacher, Block I/C & Health Wellness Teacher (Counsellor) will be responsible for grading the students on a Five Point scale (A-E)

The internal assessment comprising 20 marks (10+5+5) entails objectivity and a structured approach and is aimed at achieving a holistic assessment.

INCENTIVES

- a) For Parents: 50% concession on tuition fee for the 3rd child of the same parents and full exemption of tuition fee for the 4th child of the same parents shall be given.
- b) Academy uniform will also be awarded to the 1st, 2nd and 3rd toppers in the annual examination of classes I to IX as indicated below

1st topper boys/girls

- i) Pant/Skirt(2 nos.)
- ii) Full Shirt (1 no.)
- iii) Sweater (1 no.)
- iv) Socks (1 pair)

2nd topper boys/girls

- i) Pant/Skirt(2 nos.)
- ii) Full Shirt (1 no.)
- iii) T- Shirt (1 no.)
- iv) Socks (1 pair)

3rd topper boys/girls

- i) Pant/Skirt (2 nos.)
- ii) Full Shirt (1 no.)
- iii) T- Shirt (1 no.)

MEDICAL FACILITIES

- a) The Academy takes due care towards the all round health of the students. However the Academy cannot accept responsibility in case of an accident.
- b) The Principal reserves the right to insist the withdrawal of a student from the academy if he or she suffers from chronic illness.
- c) Minor injuries sustained among the students during school hour are taken good care of. Cases of complicated injuries are instantly taken to nearby hospitals for proper treatment by the Academy.
- d) Any student suffering from infectious disease shall not be permitted to attend the academy until fully recovered and certified so by a medical officer.



Transport facilities

At present there are 26 (twenty six) private vans operating as per Rules and understanding for conveyance of the students coming from nearby and far off areas. The Academy is also planning for putting Bus services shortly to facilitate the students from far flung areas.

Withdrawal

- a) Once admitted no fee shall be refunded.
- b) Transfer Certificate/other documents will be issued to a student only after clearing the entire fees of the academic session.

Telephone call/ SMS:

In case of emergency the Academy shall contact the parents over phone, SMS and vice versa.

Visit of Parents

Parents and guardians can visit the Academy for meeting with the principal/manager administrator on all working days from 10.30am to 01.30pm.

Academy Uniform (summer and winter)

Boys:-

Shirts	White check full and half shirt.
Pants	Coffee colour long pant and white long pant.
Socks	White socks (TIMA) two strips at top.
Shoes	Black and white shoe (Not of fashionable type).
Tie	Coffee colour with centre school monogram.
Sweater	Coffee colour sweater two white strips with school monogram.
Coat	Coffee colour with school monogram.
House dress	White T-shirt with coffee, red, blue and green collar with two white strips.

Girls:-

Shirts	White check full and half shirt.
Pinafore/skirt	Coffee colour and white colour.
Phanek	Coffee colour.
Socks	White socks (TIMA) two strips at top.
Shoes	Black and white shoe (Not of fashionable type).
Tie	Coffee colour with centre school monogram.
Sweater	Coffee colour sweater two white strips.
Coat	Coffee colour with school monogram.
Waist Coat	Coffee colour (from VI to X) with school monogram.
House dress	White T-shirt with coffee, red, blue and green collar with two white strips.
Ribbon	House colour ribbon.
Legging/Slacks	Black colour.

School Timing
Office Timing

9:00am 3:00pm ✕

9:00am 3:00pm ✕



Address for Correspondence :

The Principal
Tolchou Ibeton Memorial Academy
Hiyangthang, Imphal West - 003
e.mail: contact@timaedu.in/
tolchouibetonmacademy@gmail.com

Contact Numbers:

- a) Principal - 8837462099 ✕
- b) Administrator - 7005090996 ✕
- c) Office : TIMA - 6909795516 ✕